

00/562-4511

**ADMINISTRATIVE - INTERNAL USE ONLY**

Approved For Release 2005/11/21 : CIA-RDP70-00211R000800110005-5

17 September 1962

MEMORANDUM FOR:

Lou:

In a recent briefing on the Records and Services Division of the Office of Personnel, I was advised that files on all applicants twenty years of age and older are retained at the Records Center indefinitely. No schedule of destruction has been established. On the surface this appears to be unnecessary.

Would you please explore this fully and give me your report and recommendations at an early date.

L. K. White

STAT

Approved For Release 2005/11/21 : CIA-RDP70-00211R000800110005-5

**ADMINISTRATIVE - INTERNAL USE ONLY**